



GENERAL SHOW INFORMATION

Alabama Home Show

October 10th-11th, 2026

Birmingham Jefferson Convention Center
Birmingham, Alabama

OFFICIAL SERVICE PROVIDER

Veal Convention Services, Inc. (VCS)
3016 Reverend Abraham Woods Jr. Blvd.
Birmingham, AL 35203

Phone: 205.328.1010
Toll Free: 800.844.8325
Email: orders@vealco.com

IMPORTANT DATES

Discount Deadline Date: Wednesday, October 7th, 2026.

Orders must be received with payment by this date to qualify for discounted prices.

Advance Freight Cut Off: Wednesday October 7th, 2026.

Freight received at advance warehouse after cutoff date subject to late fees and additional transportation charges.

EXHIBITOR INSTALLATION

Please see exhibitor registration information for exact dates and times.

EXHIBITOR MOVE OUT

Please see exhibitor registration information for exact dates and times.

All freight and materials on the showfloor after move-out deadline will be forced back to VCS warehouse or onto VCS's preferred carrier. Additional charges will apply.

ADVANCE WAREHOUSE SHIPPING INFORMATION

See attached shipping labels for deadlines and addresses. ***PLEASE CONTACT OUR OFFICE FOR ASSISTANCE WITH SHIPMENTS DIRECTLY TO SHOW SITE.***

RENTAL TERMS & CONDITIONS, LIMITS OF LIABILITY and OTHER IMPORTANT INFORMATION AVAILABLE AT VEALCO.COM

All services and rentals are governed by the terms and conditions and limits of liability available at vealco.com and at veal.boomerecommerce.com. Please contact our office at orders@vealco.com for a copy or with any questions or concerns before placing orders or shipping packages to VCS.



FREIGHT HANDLING SERVICES

SERVICE A - ADVANCE SHIPMENT TO WAREHOUSE

CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS - Shipments that can be unloaded at the dock with no additional handling required. Each shipment received is charged separately. Cumulative weights are not allowed on minimums. *Prices apply only to shipments that meet the pre-order deadline.*

STRAIGHT TIME RATE: \$79 per 100lbs. – 200lbs. minimum

SERVICE B - DIRECT SHIPMENT TO SHOWSITE

CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS - See definition above in Service A.

STRAIGHT TIME RATE: \$109 per 100lbs. – 200lbs. minimum

SERVICE C - SMALL PACKAGE SERVICE

Cartons and envelopes received without documentation. Maximum weight is 30 lbs. per shipment, per delivery. This includes UPS, FedEx, etc. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges.

STRAIGHT TIME RATE: \$39 per package

SERVICE D - OUTBOUND ONLY FREIGHT HANDLING SERVICE

Freight handled only at close of show. Material handling fees include taking materials to the loading dock and loading on designated carriers.

STRAIGHT TIME RATE: \$49 per 100lbs. – 200lbs. minimum

OTHER CHARGES FOR FREIGHT HANDLING SERVICES

Uncrated, Loose, and Shipments Requiring Special Handling: Shipments of uncrated or loose items or boxes, machinery / heavy equipment or blanket wrapped items or any items that require special handling. Additional Fee: 30 percent

Delivery Deadline: Advance shipments to warehouse that are received before the advance receiving dates or not received at least five (5) days prior to show move-in and any direct to show site shipments that arrive before or after designated acceptance times. Additional Fee: 30 percent

Overtime Surcharge*: Straight time rates are quoted above and apply Monday through Friday 8am - 4pm. Freight handling on overtime, before 8am and after 4pm on weekdays and on Saturday, Sunday or Holiday, an additional 30 percent will be charged per occurrence. Based on move-in / move-out schedule, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. (Your advance warehouse shipments may be received during straight-time, but the move-in / move-out schedule may require that your shipment be moved in to our out of the exhibit area on overtime.) Additional Fee: 30 percent for every overtime application. * This fee has already been included for this event in the pricing listed above. *

Transportation Surcharge: Charge applies to freight transported to VCS warehouse after close of show. \$35 per 100lbs (\$350 minimum)

Please visit vealco.com for outbound shipment instructions or contact us at orders@vealco.com

*All orders must be processed using our online ordering at:
veal.boomerecommerce.com.*

Please call 1(800)844-8325 for assistance or with any questions regarding your order.



ADVANCE SHIPMENT LABELS

RUSH! Exhibition Freight RUSH! Exhibition Freight RUSH!

Must arrive by: **Wednesday, October 7th, 2026**

Alabama Home Show -October 10th-11th - BJCC - Birmingham, AL

From: _____ To: Veal Convention Services
3016 Reverend Abraham Woods Jr. Blvd. N
Birmingham, AL 35203

Exhibiting Company: _____ Booth Number: _____

Number _____ of _____ pieces. Carrier _____

RUSH! Exhibition Freight RUSH! Exhibition Freight RUSH!

Must arrive by: **Wednesday, October 7th, 2026**

Alabama Home Show -October 10th-11th - BJCC - Birmingham, AL

From: _____ To: Veal Convention Services
3016 Reverend Abraham Woods Jr. Blvd. N
Birmingham, AL 35203

Exhibiting Company: _____ Booth Number: _____

Number _____ of _____ pieces. Carrier _____

These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse. Please cut along the dashed lines and affix one to each piece of your shipment to the advance warehouse. Please make additional copies of these labels as needed.

NOTE: Warehouse is not temperature controlled. Hazardous materials will not be accepted at the warehouse.

PLEASE CONTACT OUR OFFICE FOR ASSISTANCE WITH SHIPMENTS DIRECTLY TO SHOW SITE.

RENTAL FURNITURE & ACCESSORIES

SKIRTED DISPLAY TABLES

**Advance
Order**

**Floor
Order**

4ft by 2ft by 30in high	\$89	\$109
6ft by 2ft by 30in high	\$109	\$129
8ft by 2ft by 30in high	\$129	\$149

(Standard table height is 30in. Add \$40 for 40in high skirted table.) (All sizes skirted on three sides. For skirt on 4th side, add \$20 on 30in tall table, \$30 on 40in tall table)

Table Skirt Color: _____ blue _____ red _____ burgundy
_____ black _____ green _____ yellow _____ white



BARE DISPLAY TABLES

**Advance
Order**

**Floor
Order**

4ft by 2ft by 30in high	\$39	\$59
6ft by 2ft by 30in high	\$49	\$69
8ft by 2ft by 30in high	\$59	\$79

Standard table height is 30in. Add \$20 for 40in high table

OTHER TABLES

**Advance
Order**

**Floor
Order**

Cocktail Round (café table) (30in diameter, 30in height, cannot be skirted)	\$59	\$89
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Cocktail Round (highboy) (30in diameter, 40in height, cover available separately)	\$69	\$99
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CHAIRS

**Advance
Order**

**Floor
Order**

Folding	\$9	\$19
Side	\$49	\$69
Arm	\$49	\$69
Barstool	\$69	\$89



OTHER

**Advance
Order**

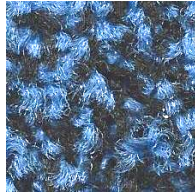
**Floor
Order**

Cocktail Round Cover	\$19	\$25
Sign Hooks (6)	\$1	\$2
Message Board (4'x8')	\$129	\$169
Wastebasket	\$9	\$15
Chrome Stanchion	\$35	\$45
Stanchion Rope	\$19	\$35
Retractable Stanchion	\$45	\$55
Literature Rack	\$99	\$139
Easel	\$19	\$29
Bag Stand	\$49	\$59
6-10ft section of 3ft drape	\$49	\$59
6-10ft section of 8ft drape	\$69	\$89

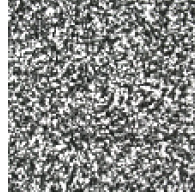
*All orders must be processed using our online ordering at: veal.boomerecommerce.com.
Please call 1(800)844-8325 for assistance or with any questions regarding your order.*

RENTAL CARPET

CARPET COLOR:



Bluejay



Tuxedo/ Pepper



Cayenne

CARPET ONLY

	Advance Order	Floor Order
10ft x 10ft	\$169	\$249
10ft x 20ft	\$349	\$399
10ft x 30ft	\$479	\$719
Custom Cut carpet is available at a rate of \$3 per square foot		

CARPET AND PADDING

	Advance Order	Floor Order
10ft x 10ft	\$269	\$399
10ft x 20ft	\$549	\$799

Custom cut carpet with padding is available at a rate of \$6 per square foot

*All orders must be processed using our online ordering at: veal.boomerecommerce.com.
Please call 1(800)844-8325 for assistance or with any questions regarding your order.*



CLEANING SERVICES

VACUUMING ONLY

Prices are per single booth space.

	<u>Advance Order</u>	<u>Floor Order</u>
Before show opens (priced per booth space)	\$39	\$49
Nightly	Number of days x \$29	\$39

PRE-SHOW AND POST-SHOW CLEANING SERVICE

Includes: vacuuming, empty wastebaskets, remove refuse, remove empty cartons, cleaning & dusting exhibit, tabletops, etc. before or after show hours.

Prices are per single 10ft by 10ft booth space.

	<u>Advance Order</u>	<u>Floor Order</u>
One day	\$59	\$79
More than one day	Number of days x \$39	\$69

*Other equipment and services are available for special needs.
Please call with any questions.*

*All orders must be processed using our online ordering at: veal.boomerecommerce.com.
Please call 1(800)844-8325 for assistance or with any questions regarding your order..*



INSTALLATION AND DISMANTLING LABOR ORDER FORM

RATES: Straight Time \$80 per hour, Overtime \$120 per hour

- Starting time can be guaranteed only when labor is requested for the start of the working day, which is 8:00am.
- The minimum charge of one (1) hour per person will apply and time will commence in accordance with the exhibitor's request and in half (1/2) hour increments thereafter.
- Work will be done on a straight time basis if circumstances permit; however, this is not a guarantee that overtime charges will not be invoiced if necessary.
- Failure to call for labor at requested time will result in one (1) hour charge per man requested, unless twenty-four (24) hour advance notice is provided.
- Orders received at the show will be processed after advance orders.
- Veal Convention Services cannot be responsible for losses due to theft, loss or damage or for product/literature that is not properly packed and labeled. Review your insurance policies to be sure that you have proper coverage.
- **STRAIGHT TIME IS 8:00 AM – 4:00 PM WEEKDAYS. OVERTIME IS BEFORE 8:00 AM AND AFTER 4:00 PM WEEKDAYS AND ALL DAY SATURDAY. DOUBLE OVERTIME IS ALL DAY SUNDAY AND HOLIDAYS.**

VCS SUPERVISED LABOR

OK TO PROCEED: A SERVICE FOR THOSE OF YOU WHO WISH TO HAVE YOUR EXHIBIT SET UP BEFORE YOUR ARRIVAL AT SHOW SITE. Veal Convention Services, Inc. will install and/or dismantle your exhibit. You need not be present. A professional supervision surcharge of 30 percent will be added to your labor charge. \$45 minimum for each installation and dismantle.

	No. of Laborers	Laborer Hrs. Each	Total Hours	Number of Cartons: _____
Installation	_____	_____	_____	
Dismantle	_____	_____	_____	Number of Crates: _____

EXHIBITOR SUPERVISED LABOR

DO NOT PROCEED: ALL WORK IS PERFORMED ONLY UNDER THE SUPERVISION OF THE EXHIBITOR REPRESENTATIVE. It is important that the exhibitor check in at the service desk to pickup laborers ordered. Exhibitor must also check the laborers out at the service desk upon completion of work. All work to be done under the supervision of the exhibitor or exhibitor representative.

	No. of Laborers	Laborer Hrs. Each	Total Hours	Number of Cartons: _____
Installation	_____	_____	_____	
Dismantle	_____	_____	_____	Number of Crates: _____

Exhibitor Representative:

Company Name:

Email Address:

Show Site Phone No.:

Alternate Phone No.:

*All orders must be processed using our online ordering at: veal.boomerecommerce.com.
Please call 1(800)844-8325 for assistance or with any questions regarding your order.*



VENUE TECHNOLOGY PRODUCTS AND SERVICES

Competitive Prices, Customized Packages.

TECHNOLOGY FEATURES

ULTRA HIGH-SPEED INTERNET

10 Gigabit redundant connections from two separate ISPs.

CUTTING-EDGE, RELIABLE NETWORK ARCHITECTURE

Powered by a robust Cisco hardware platform, high-density wireless, and a 40 Gb fiber backbone for superior performance.

SELF-PURCHASE WI-FI

Individual users can purchase high-speed Wi-Fi for a single device on the fly using our wireless portal.

TELECOM SERVICES

Traditional POTS and digital phone lines to meet all communication needs for conferences and broadcast of any size.

DISTRIBUTED ANTENNA SYSTEM (DAS)

A modern DAS ensures reliable cellular connectivity for all major carriers throughout BJCC venues.

COMPLIMENTARY WIRELESS

Complimentary Wi-Fi is available throughout all meeting rooms, pre-function areas, the lobby, and ballrooms, with the exception of the Exhibit Halls.

The complimentary Wi-Fi is intended for light browsing and email access only. It is not designed to support streaming, point-of-sale (POS) transactions, or other high-bandwidth activities. This is a complimentary service with no end user support.

SERVICES

STANDARD SERVICES

Priced Per Event

Ethernet	\$495
Additional Ethernet	\$395
Analog Phone Line	\$150
Speakerphone with line (Polycom)	\$195

HIGH-SPEED WI-FI (SINGLE USE)

Priced Per Device/Day

Enhanced Wi-Fi 25 Mbps	\$14.95
Premium Wi-Fi 50 Mbps	\$24.95

GROUP WI-FI PACKAGES

PRICED PER DAY

Up to 500 Device Connections	\$1,500
500+ Device Connections	\$2,500
1,500+ Device Connections	\$3,500

SPECIALIZED SERVICES

- **Dedicated Bandwidth**
200 Mbps, 500 Mbps, & 1 Gbps
- **Dark/Dry Fiber Patch**
- **Customized Splash Page**
- **URL Redirect**
- **Public IP Addresses**
- **Special Network Configuration**
- **Post-Event Reporting**
- **Custom SSID/Network Name**

CONTACT US

GENERAL

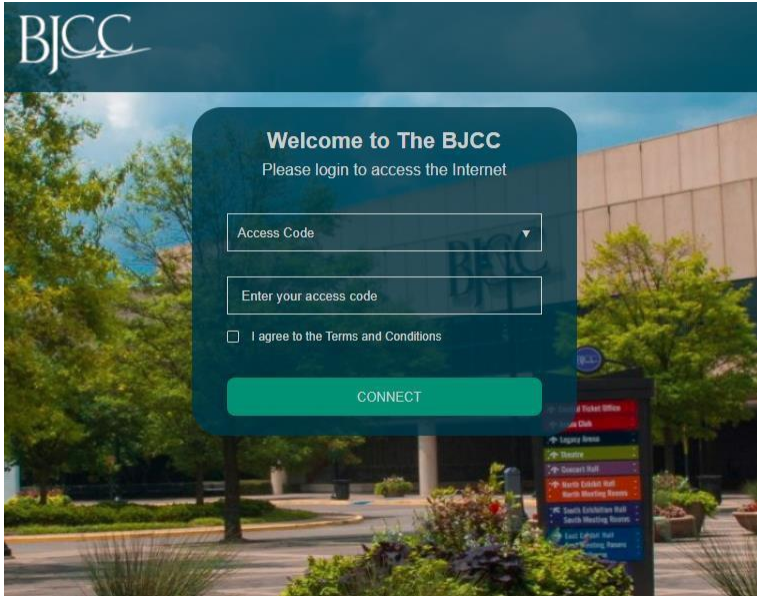
☎ (205) 458-8737
🌐 www.BJCC.org

CUSTOM SERVICES

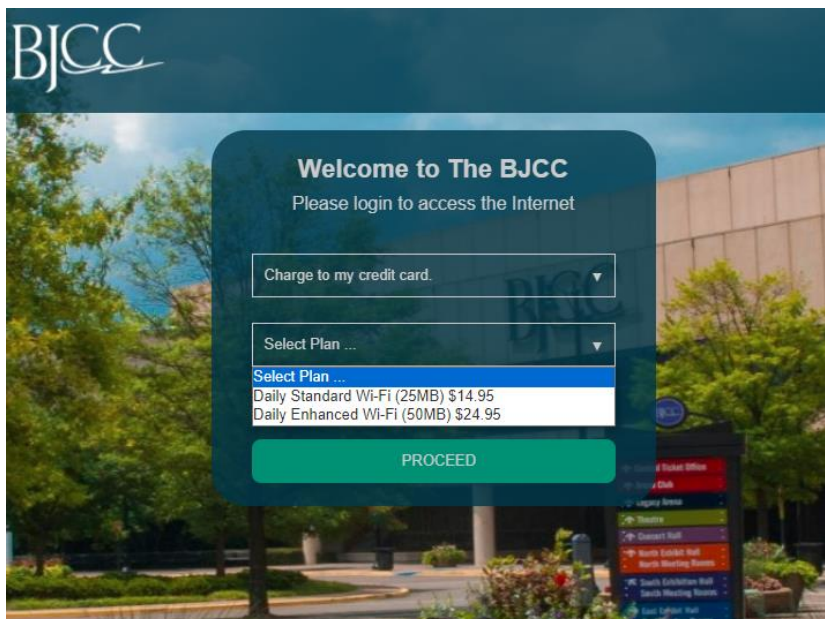
Joseph Mwangi
☎ (205) 458-8738

Follow these easy steps to purchase Wireless access from your device.

1. Connect to BJCC WIFI network
 - a. You will be re-directed to this page below. If you are not directed to this page, open your browser (safari, chrome, or edge) and navigate to any website and that will prompt the page below

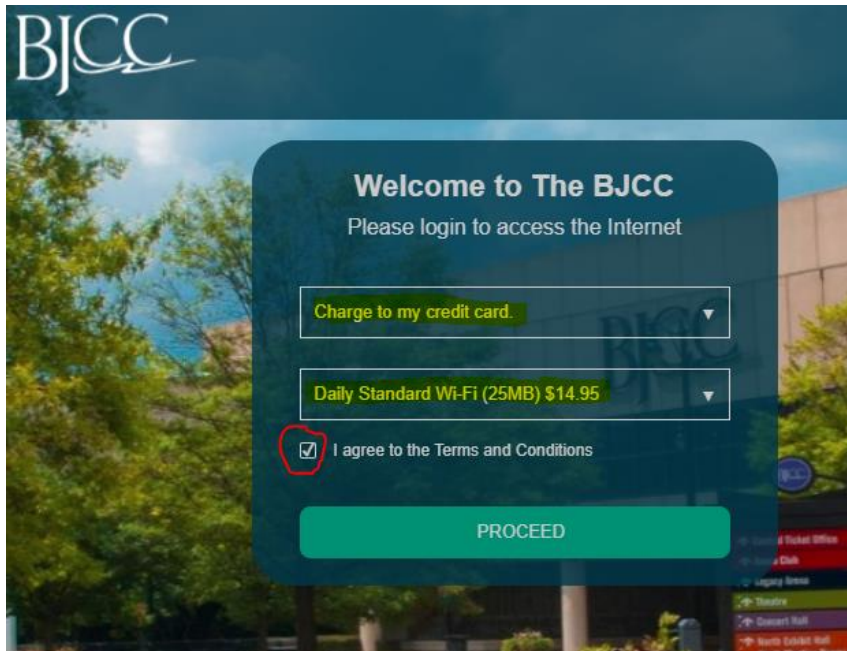


2. Select **“Charge to my credit card option”**.
3. Select the bandwidth and daily rate you plan to purchase.

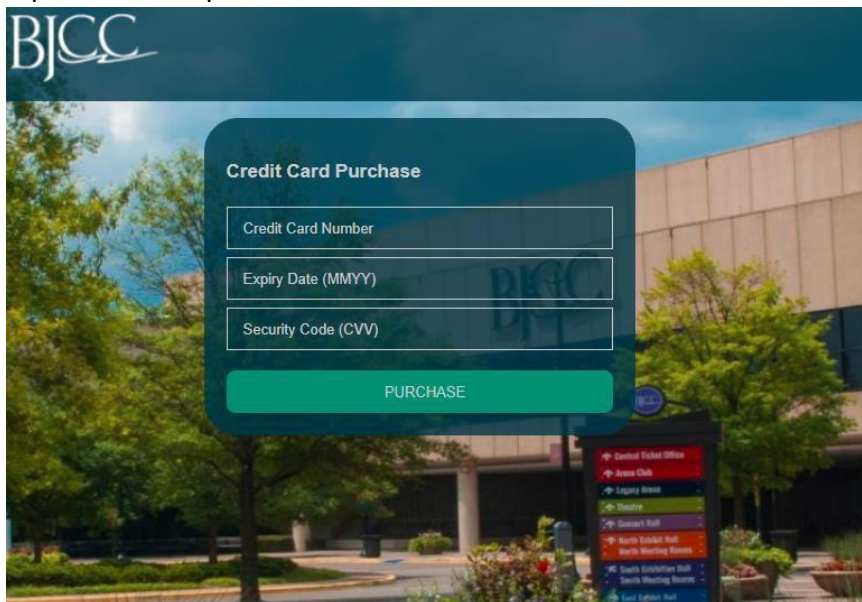


4. Check the **“agree to the terms and conditions”**.

5. Click **PROCEED** as noted below.



6. Input all the required credit card info then click **PURCHASE** as shown below.



7. Once the purchase is complete you will be authenticated to the internet.

NOTE – The purchase is good for 1day (24hours)

VPN users please launch your Internet browser and connect before utilizing your VPN solution.

For technical support when utilizing your high-speed internet connection, please contact the BJCC IT Team via our IT Help Desk – **(205) 458-8737** – If no answer, please leave a message and someone will respond as quickly as possible.

ACS Home Show

October 10th-11th, 2026



ELECTRICAL & PLUMBING

ORDER ONLINE TODAY!

Take advantage of discounted rates!

Order your electrical or plumbing services online by

09/19/2026

BJCCORDERING.EDLEN.COM

Quick, secure, and easy to use!

You may receive an email to finalize your order from

ExhibitorServices-Birmingham@edlen.com

EDLEN
The Power People

Edlen Electrical Exhibition Services

2100 Richard Arrington Blvd. North Birmingham, AL 35203

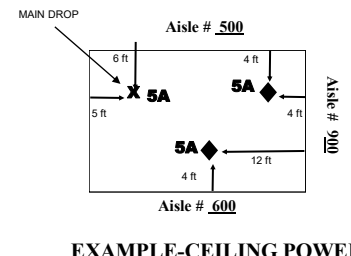
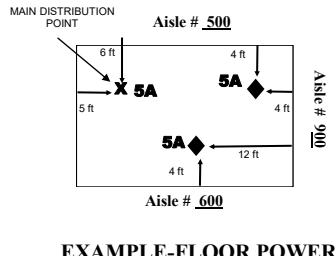
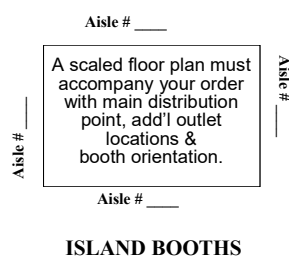
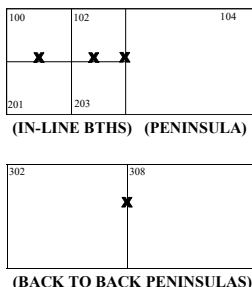
205-458-8898 • birmingham@edlen.com • www.edlen.com

BIRMINGHAM ELECTRICAL TERMS & CONDITIONS

1. A complete order with payment & floor plan inclusive of a scaled layout (for island booths or any booth requiring distribution of electrical services) must be received no later than the deadline date on the order form for advance payment rates to apply. Orders received without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. To receive advance rates a complete order inclusive of a scaled electrical layout must be received before the advance payment deadline date. The scaled layout must match the order and include power locations and orientation. Any changes or additional services received after the deadline date will be charged the regular payment price.
3. In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email of any such corrections.
4. Outlet rates listed include bringing services to one location at the rear center of inline and peninsula booths.
5. Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets, to other than the standard locations within the booth space. Distribution to all other locations *regardless of booth type* require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
6. A separate outlet must be ordered for each location where an electrical service is required. **20 amps or 2000 watts** is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
7. Island Booths - Booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.
8. There is a (1) hour installation and a (1/2) hour removal charge for Island Booths that require delivery to one location.
9. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation, plus material.
10. Edlen Supervision—A supervisory charge of at least a half (1/2) hour of the prevailing labor rate will apply.
11. For a dedicated outlet, order a 20 amp outlet.
12. No inverters, self contained power supplies or devices that convert battery power to 120 volt power allowed.
13. In the event 1000 watt overhead quartz lights cannot be mounted to existing catwalks in the convention hall, lift and labor charges will apply. Contact our local office to discuss any additional charges.
14. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
15. Edlen is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitor booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
16. Any extension cords or power strips ordered on the front of this form should be picked up at the Exhibitor Service Center. Credit will not be not issued for unused items.
17. Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
18. All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
19. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
20. All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
21. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
22. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing and received by Edlen (21) calendar days or less prior to the first contracted event move in date. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
23. If the event is cancelled within 90 days prior to the first contracted event move-in day all orders are subject to a 25% cancellation fee. No refunds will be issued for events cancelled on or after the first contracted event move-in day.
24. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
25. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
26. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
27. A 3% credit card processing fee may be applied to all credit card payments.
28. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
29. Exhibitor hereby agrees to all terms and conditions outlined on all order forms and the Edlen General Data Protection Regulation (GDPR) privacy policy which can be reviewed by visiting: <https://ordering.edlen.com/LegalNotices/Terms-Edlen-GDPR.pdf>

COMMONLY ASKED QUESTIONS - WHERE WILL MY OUTLET BE LOCATED?

Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



FOR OTHER COMMONLY ASKED QUESTIONS VISIT OUR WEBSITE @ WWW.EDLEN.COM
OR CALL THE NUMBER ON THE ELECTRICAL ORDER FORM

T&CELEC.V6.BH.10.25

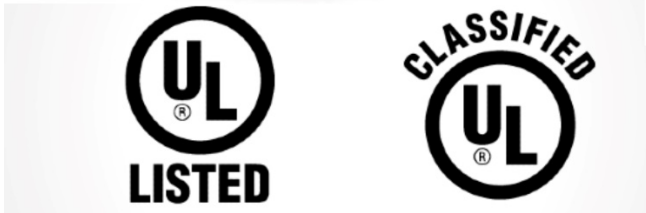
BIRMINGHAM PLUMBING TERMS, CONDITIONS & REGULATIONS

1. A complete order with payment and floor plan inclusive of a scaled layout (for island booths or any booth requiring distribution of plumbing services) must be received no later than the deadline date for advance payment rates to apply. Orders received without payment and required floor plan are not guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. To receive advance rates a complete order inclusive of a scaled plumbing layout must be received before the advance payment deadline date. The scaled layout must match the order and include plumbing locations and orientation. Any changes or additional services received after the deadline date will be charged the regular payment price.
3. In the event that totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections. Exhibitors will be notified by email of any corrections made. This includes adding the required minimum CFM charges when applicable and labor charges.
4. A minimum labor charge of 1 hour to deliver and 1/2 hour to remove each air, water and drain outlet applies. Outlets are delivered to the rear of inline and peninsula booths and to one location in island booths. Edlen will make every attempt to deliver services to a location convenient to the exhibitor. If a lift is required, a minimum 1 hour installation and 1 hour removal charge applies.
5. Distribution of services throughout the booth space, whether under the carpet, above the carpet or overhead is done on a time and material basis. A minimum 1 hour delivery and 1/2 hour removal charge at prevailing rates apply. Lift charges may also apply for overhead distribution at a minimum of 1 hour for installation and 1 hour for removal.
6. If you have more than 1 machine or multiple connections on a machine you must order an additional connection for each machine or connection within 20 feet of the outlet ordered. Otherwise, you must order another outlet.
7. Additional footage charges apply when an Exhibitor requires services that are further than 90 feet away from closest outlet and when dropped from overhead when services originate on the floor or columns.
8. Labor charges apply when an exhibitor requires services to be dropped from overhead when services originate on the floor or columns.
9. The ramping and/or distribution of services on the floor is done on a time and material basis. A minimum 1 hour and 1/2 hour labor charge at prevailing rates apply.
10. The CFM requirements (Cubic Feet per Minute) determine the volume of air required to properly operate exhibitors equipment. CFM is a labor charge for sizing and installation of the service infrastructure.
11. In some instances a pump is required to drain services out of an exhibitor's booth. When this occurs, time & material charges apply. Exhibitors are encouraged to contact Edlen to discuss any potential additional costs.
12. Connection to exhibitor equipment is included in the cost of the service. Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without Edlen plumbers. When Edlen makes connection(s), a minimum 1 hour and 1/2 hour labor charge at prevailing rates apply.
13. Service outlet size is determined by the volume required. Air line size is dictated by the CFM requirements and air line terminations vary.
14. Compressed Air is supplied during show hours only. If compressed air is required for non-show hours call for a quote.
15. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors.
16. Unless otherwise directed, Edlen personnel are authorized to cut floor coverings to permit installing service(s) ordered.
17. Fill & Drain labor is based on Straight Time labor rates. Services delivered or removed on Over Time incur minimum labor charges of 1 hour and 1/2 hour respectively.
18. Pressure for Water Services may vary. No guarantee can be made of minimum or maximum pressure. If pressure is critical, the exhibitor should arrange to have a pressure regulator valve installed.
19. Natural Gas "when available" is not regulated by Edlen and is at the facility pressure. Call for price quote when available.
20. Dumping items in sinks or drains is not allowed. If items are disposed of without consent damages will be charged to the responsible party.
21. Gas & Cylinders "when available" 1025 - 1030 BTU per cubic foot at 7" water column pressure. Credit will not be provided on unused cylinders.
22. All equipment using water must have inlet and outlet properly tagged.
23. All equipment must comply with state and local codes.
24. Edlen will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
25. For gas cylinders or any other special requirements call for a quote. Delivery charges will apply to any specialty equipment delivered and removed from the exhibitor booths.
26. Edlen must have 30 days notice in order to supply special regulators, strainers, traps, etc.
27. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing and received by Edlen (21) calendar days or less prior to the first contracted event move in date. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
28. If the event is cancelled within 90 days prior to the first contracted event move-in day all orders are subject to a 25% cancellation fee. No refunds will be issued for events cancelled on or after the first contracted event move-in day.
29. A 3% credit card processing fee may be applied to all credit card payments.
30. Claims will not be considered or adjustments made unless filed in writing prior to close of the event; no exceptions.
31. Credit will not be given for outlets installed or connections made and not used.
32. Payment in full for all plumbing services provided must be made in full prior to close of the event.
33. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, exhibitor will pay Edlen its attorney fees or applicable agency fees.
34. A service charge of \$25.00 will be assessed for all returned checks or declined credit cards.
35. A service charge of 1.5% per month on any unpaid balances will be made starting 10 days after date of invoice.
36. Exhibitor hereby agrees to all terms and conditions outlined on all order forms and the Edlen General Data Protection Regulation (GDPR) privacy policy which can be reviewed by visiting: <https://ordering.edlen.com/LegalNotices/Terms-Edlen-GDPR.pdf>

**POWER TO OPERATE ANY PLUMBING APPARATUS IS NOT INCLUDED.
ALL ELECTRICAL REQUIREMENTS MUST BE ORDERED ON THE ELECTRICAL FORM.**

For further information visit our website @ WWW.EDLEN.COM
or call the number on the Plumbing Order form

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EDLEN
The Power People